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SCRUTINY BOARD AGENDA

Membership: Councillor Buckley (Chairman)

Councillors Branson, Carpenter, Fairhurst, Francis, Hughes, Patrick, Quantrill, Shimbart, Smith D, Wade and Ponsonby

Meeting: Scrutiny Board

Date: Tuesday 21 February 2017

Time: 5.00 pm

Venue: Hollybank Room, Public Service Plaza, Civic Centre Road,
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Nick Leach
Monitoring Officer

13 February 2017

Contact Officer: Mark Gregory and Nicholas Rogers 02392 446232
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PART 1 (Items open for public attendance)

1 Apologies

To receive and record apologies for absence.

2 Minutes

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To confirm the minutes of the Scrutiny Board held on 31 January 2017

3 Matters Arising

4 Declarations of Interests

5 Chairman's Report

The Chairman to report the outcome of meetings attended or other information arising since the last meeting.

6 Budget 2017/18

This matter to be considered if the Chairman of the Scrutiny Board considers further scrutiny of the property investment proposals is appropriate.

GENERAL INFORMATION

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BOROUGH COUNCIL

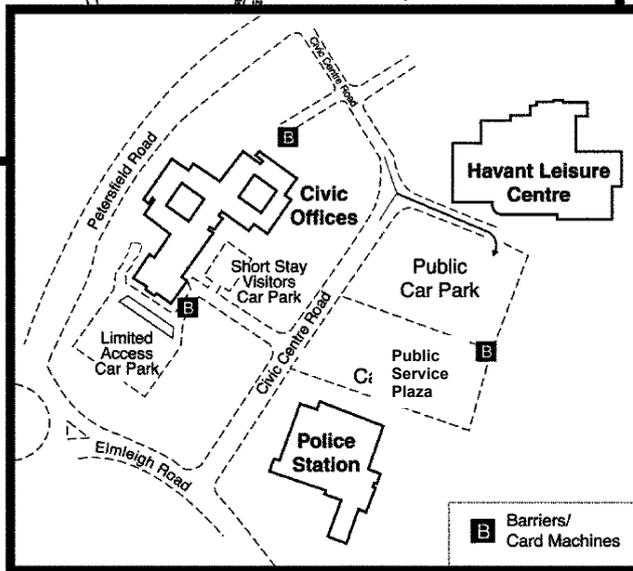
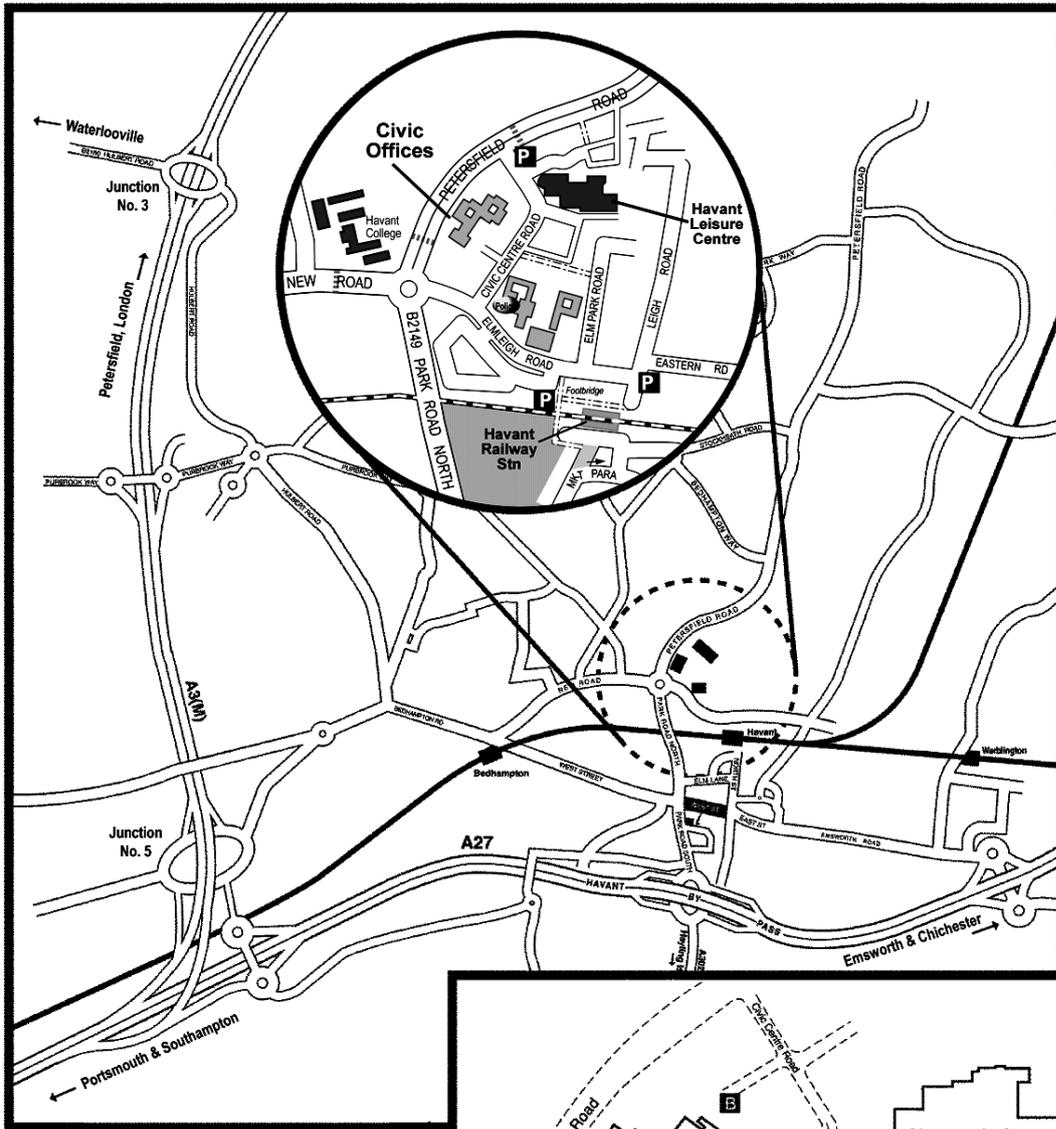
PROTOCOL AT MEETINGS – RULES OF DEBATE

Rules of Debate

- Councillors must always address each other as “Councillor ...” and must always address the meeting through the Chairman;
- A motion must relate to the business included on the agenda or accepted by the meeting as urgent business
- A motion must be proposed and seconded before it is debated until it is either accepted or rejected by a vote;
- An amendment can be proposed to the original motion and this must be seconded before it is debated;
- An amendment cannot be considered if it is inconsistent with an amendment previously adopted or repeats an amendment previously rejected;
- The mover of an original motion may, with the consent of the mover of an amendment, incorporate an amendment into the motion;
- Only one amendment may be moved at a time. No further amendments can be moved until the previous amendment has been dealt with;
- Each amendment must be voted on separately;
- If an amendment is carried, the amended motion becomes the substantive motion to which further amendments may be moved;
- If an amendment is lost, other amendments may be moved to the original motion.
- The mover may withdraw an amendment at any time
- After an amendment has been carried, the Chairman will read out the amended (substantive) motion, before accepting any further amendment, or if there are none, put it to the vote.

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Chairman;
- Councillors may not vote unless they are present for the full duration of the item;
- Where there is an equality of votes, the Chairman may exercise a second (casting) vote;
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes



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HAVANT BOROUGH COUNCIL

At a meeting of the Scrutiny Board held on 31 January 2017

Present

Councillor Buckley (Chairman)

Councillors Branson, Carpenter, Fairhurst, Francis, Hughes, Patrick, Quantrill, Shimbart, Smith D, Wade and Ponsonby

14 Apologies

There were no apologies for absence.

15 Minutes

The Minutes of the meetings of the Scrutiny Board held on 22 November and 21 December 2016 were agreed as a correct record and signed by the Chairman.

16 Matters Arising

There were no matters arising.

17 Declarations of Interests

There were no declarations of interests.

18 Chairman's Report

The Chairman advised the Committee that as part of their review of the Council's Standing Orders, the Budget Scrutiny and Policy and Development Panel were undertaking a survey of all Councillors to find out how they thought standing orders could be improved, particularly in relation to public access, participation in council meetings and accountability for decision-making. The Chairman requested the members of the Board to submit a return.

19 Budget 2017/18

The Board was given an opportunity to consider and comment upon the draft Revenue and Capital Budget 2017/18 to 2021/22. The Leader of the Council, the Director for Strategy and Governance, the Chief Finance Officer and the Corporate Accountancy Team Leader answered members' questions in connection with the report.

The Board discussed in detail the proposed property investment proposals which formed a part of the Council's budget and the Medium Term Financial Strategy. The Board expressed concern that the Budget Scrutiny and Policy Development Panel had not been consulted on these proposals and that insufficient time and information had been given for members of the Board or

other Councillors to give proper consideration to these proposals. The Leader of the Council offered a number of options to the Board including:

- (i) holding a seminar; and
- (ii) rearranging the Cabinet timetable

to enable the Board to scrutinise these proposals prior to the Council meeting and/or all Councillors to consider the proposals and submit comments to the Cabinet via the Scrutiny Board Chairman and the Scrutiny Lead for the Budget Scrutiny and Policy Development Panel prior to the Council to be held on 22 February 2017.

The Chairman requested that a briefing paper on the property investment proposals be circulated to all Councillors, to allow all members the opportunity to comment and submit concerns to the Scrutiny Board Chairman and the Scrutiny Lead of the Budget Scrutiny and Policy Development Panel to raise these concerns at Cabinet.

The following points were also raised during the course of the discussion:

1. it was not proposed to increase the fee for removal of rats and mice in 2017/18;
2. if the Council did not include the property investments proposals within the 2017/18 budget the shortfall could be met from using General Funds;
3. a failure to agree to the investment proposals would have detrimental impact on the Council in the long term which could only be avoided by making efficiencies and cuts and/or a rise in Council tax;
4. the Council did not accept an offer from the Government for a four year grant settlement as this would have required the Council to increase Council tax contrary to its policy and for the Council to publish information which would have a detrimental impact on the Council's competitiveness;
5. paragraph 5.2 of the submitted report should be amended by the deletion of the words "and an increase in";
6. Appendix A of the submitted report was correct; and
7. the Business rate figures set out in Appendices A and D were correct; Appendix D of the submitted would be amended to clarify the reasons for the difference between the two figures in these appendices.

RESOLVED that

- (A) That the Cabinet be requested to recommend to Council:

- (a) The proposed Revenue & Capital Budgets for 2017/18, including a Council Tax rate of £192.78 at Band D, representing a 0% increase on the current charge and continuing the Council's freeze on its portion of the Council Tax since 2009/10.
- (b) The Treasury Management Strategy and Prudential indicators, and the Prices for Services subject to (i) to (iv) below,

Subject to:

- (i) paragraph 2.9 of Appendix E of the submitted report being amended to require the approval of the Cabinet on all property purchases and to provide clarification on how much may be invested in this scheme any one year;
 - (ii): the questions attached as Appendix A to these minutes being referred to the relevant Heads of Services to provide the answers to these questions to all members of the Scrutiny Board;
 - (iii) a briefing paper on the property investment proposals being sent to all Councillors to enable these Councillors to submit their concerns to the Chairman of the Scrutiny Board and Scrutiny Lead for the Budget Scrutiny and Policy Development Panel prior to the Cabinet Meeting to be held on 8 February 2017; and
 - (iv) the Chairman of the Scrutiny Board and the Scrutiny Lead for the Budget Scrutiny and Policy Development Panel being given an opportunity to present the comments received in response to (iii) above to the meeting of the Cabinet to be held on 8 February and/or the Chairman of the Scrutiny Board calling in the property investment proposals for scrutiny with the intention of presenting the findings of this scrutiny to Council on 22 February 2017.
- (B) That the Cabinet be requested to ensure that in future years the Budget Scrutiny and Policy Development Panel be given ample opportunity to consider the budget prior to finalisation of the draft proposals

20 Scrutiny Board Work Programme

The Board was given an opportunity to review progress made by the Crime and Disorder Panel and the scrutiny and policy development panels since the last meeting.

RESOLVED that

- (a) The progress reports of the Crime and Disorder Panel and the Scrutiny and Policy Development **Page 3** be noted;

(b) The following topics be added to the Scrutiny Board Work Programme

- Encouraging Investments in the Borough through Business Rates Incentives
- Business Rates Revaluations and their impact on local businesses

21 Review of Shared Management Arrangements with East Hampshire District Council

The Board was given the opportunity to consider and comment upon the Review of the Shared Management Arrangements with East Hampshire District Council Report. The Scrutiny Lead for the Marketing Business Development and Five Councils Scrutiny and Policy Development Panel presented the report and answered any questions raised. The Chief Executive was invited to join the meeting and answer any questions in relation to the report.

RESOLVED that the Cabinet be recommended to consider offering consultancy services to aspiring Councils on successful partnership work.

22 Review of the Transfer of IT under the Five Council's Contract

The Board was given the opportunity to consider and comment upon the Review of the transfer of the IT systems under the Five Councils' Contract Report. The Scrutiny Lead for the Marketing Business Development and Five Councils Scrutiny and Policy Development Panel presented the report and answered any questions raised. The Cabinet Lead for Strategic Innovation, Infrastructure and Projects was invited to join the meeting and answer any questions in relation to the report.

RESOLVED that the Cabinet Leads be recommended to note the contents of the report.

The meeting commenced at 5.00 pm and concluded at 7.24 pm

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Chairman